



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

May 1, 2018

Dear Administrator:

This letter is to provide you with information regarding the Certified Home Health Agencies (CHHA) cost report submissions. The 2017 software is now available through the internet-based Health Commerce System (HCS). The 2017 cost report and applicable electronic certifications are due to the Department by **Monday, July 16, 2018**.

The cost report software includes a **new** field to provide the dates for the period covered in the cost report.

Please note, the following documents are located on the HCS in the NH Cost Report section to aid in the submission:

- CHHA Cost Report Submission Guidelines
- CHHA Cost Report Electronic Certification Access Instructions

If you have any questions regarding the submission of the CHHA Cost Report or HCS access, please send an email to Russ Smith at the Bureau of Residential Health Care Reimbursement email CHHA-Rates@health.ny.gov

Sincerely,

Ann Foster
Deputy Director
Division of Finance and Rate Setting
Office of Health Insurance Programs